In the interest of protecting our students, instructors, and their families, NEIEP has suspended classroom courses effective Tuesday, March 10 through Friday, April 3, 2020.

Should the situation regarding the COVID-19 virus and public health concerns improve, classes will resume Monday, April 6, 2020.

The following is a list of frequently asked questions and responses to those questions.

**Q: Which classes are suspended?**

- All Regular Curriculum classes that meet in person (Semesters 100-800), any in-person Continuing Education courses scheduled by the local, Welding courses, NEIEP Instructor Seminars, and Distance Learning courses.

- Home Study courses will proceed as usual. Continue to send in unit exams.

**Q: How will this affect my Mechanic Exam/Challenge Exam?**

- **Students who have met the requirements to sit for an exam:**
  
  Schedule your exam as normal with Prometric through the NEIEP website. The 90-day window for scheduling is not affected by this suspension.

- **All other students:**
  
  Keep checking your NEIEP email and the NEIEP website for updates.

**Q: I am in Semester 100 or 300. Should I continue to complete homework and online assignments?**

- Yes, continue to follow the course calendar in the SSM. Check in with your instructor via email for info and help.

**Q: I have a commitment over the summer that I cannot move. How will this suspension effect my schedule?**

- NEIEP will release information about how this suspension will affect the final exam schedule. Talk to your Area Coordinator and keep checking your NEIEP email and the NEIEP website for updates.

**THIS FAQ LIST WILL BE UPDATED AS MORE INFORMATION IS RELEASED. PLEASE KEEP CHECKING YOUR NEIEP EMAIL AND THE NEIEP WEBSITE.**
**LEADERSHIP TRAINING WITH MARK BRESLIN**

NEIEP is beginning our second year partnering with Breslin Strategies Inc. to offer leadership training to IUEC members.

This training consists of bi-weekly video lessons released on the NEIEP website. The topics speak to construction industry professionals. Mechanics as well as apprentices are encouraged to check them out.

**Lesson topics include:**

<table>
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<tr>
<th>Coaching the Apprentice</th>
<th>Leadership and Success</th>
<th>Promoting Positive Change</th>
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<tr>
<td>How to Run a Great Safety Meeting</td>
<td>Learning from Failure</td>
<td>Professionalism on the Jobsite</td>
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<tr>
<td>Productivity and Time Management</td>
<td>Teaching and Mentoring</td>
<td>Leading by Example</td>
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The featured video (updated every two weeks) can be found on the dashboard page when logged in to the NEIEP website. A library of all 26 videos is also available.

IUEC members also qualify for a [free book](#) by Mark Breslin. Choose from:

- **Survival of the Fittest: How the Future of Union Construction Depends on Every Journeyman, Every Apprentice and You**
- **The Five Minute Foreman: Mastering the People Side of Construction**

Members can claim their books from the video library page on the NEIEP website.


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**ANNOUNCING FRAMED SCAFFOLDING TRAINING UPDATES**

The Scaffold and Access Industry Association has updated their content for Framed Scaffolding Training. Currently, NEIEP uses SAIA materials for:

- Unit 150: Framed Scaffold Competent Person Training
- Unit 155: Suspended Scaffolding Hazard Awareness
- CE 018: Scaffolding Competent Person Course

**Here is what you need to know:**

- SAIA has released updated material for **Framed Scaffold (NEIEP Unit 150)**.
- Because NEIEP has not been given rights to reproduce the new text digitally, it cannot be added to the ISM or SSM. You should see a **Coming Soon** link in both applications.
- NEIEP is working with SAIA to secure digital rights as soon as possible.
- NEIEP will send physical copies of the Unit 150 text to instructors and apprentices.
- SAIA’s update split the text into **two books**. Both books together make up the required text for Unit 150.
- There is a new Unit 150 PowerPoint in the ISM. If you do not have the new PowerPoint your ISM is out of date. Log into the NEIEP website and follow the steps to update or call NEIEP for support.
- If your students have a **Unit 150 textbook in their SSM**, their application is out of date. They should have a link that says **Coming Soon**.
- Have them log into the website and follow the steps to update or call NEIEP for support.
- The **homework assignment for Units 150** is still required and matches the updated text.
- Make sure you are not using copies of older exams or teaching from outdated materials. Contact your **Area Coordinator** if you are not sure you have the correct material.
- NEIEP has not been given a timeframe by SAIA for the update of the Suspended Scaffold (Unit 155) material. Continue to teach from the current material until further notice.

Contact NEIEP with any questions at **800-228-8220**, or support@nieep.org.
NEIEP has made changes to content in the Semester 400 and 700 exams. Content related to analog meters has been removed and will no longer be assessed. Please note, this is not the same as the updates that have been completed for Semesters 100 and 300. The full re-writes of Semesters 400 and 700 are still underway.

**Semester 400**

Unit exams have been updated and content related to analog meters has been removed. Information about analog meters has been left in the text and PowerPoint presentations. Because some locals will not have access to physical analog meters, NEIEP will not assess students on that information. Instructors can spend as much time as they feel is necessary on the subject for this semester, keeping in mind that students will not be assessed on it. During the full re-write, the amount of information on analog meters will be adjusted.

**Semester 700**

Students in Semester 700 will be automatically given full credit for questions 3, 13, and 18 on the Unit 705 Exam. These questions relate directly to analog meter use. These questions will be removed from the next version of the Unit 705 Exam. Information about analog meters has been left in the text and PowerPoint presentations. Because some locals will not have access to physical analog meters, NEIEP will not assess students on that information. Instructors can spend as much time as they feel is necessary on the subject for this semester, keeping in mind that students will not be assessed on it. During the full re-write, the amount of information on analog meters will be adjusted.

**Meter Kit**

Each local should have a Meter Kit and Lockout Tagout station. Each kit contains eight digital Fluke Multimeters and meter leads. These kits will replace the individual meters used with any lab. The kit should be used with labs any place where the text calls for a meter. Contact your Area Coordinator with any questions about Meter Kits.

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<tr>
<th>Item No</th>
<th>Description</th>
<th>Qty</th>
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<tr>
<td>2</td>
<td>Fluke Multimeter 180</td>
<td>X</td>
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**Clamp-on Meter Kit**

The Clamp-on Meter kit takes the place of the old meter kit that contained the Simpson, Fluke, and precision shunt. It will now contain four Clamp-on meters, meter leads, and four line splitters.
The spring 2020 session of NEIEP’s online Instructor Professional Development (IPD) course will launch on March 24 and will run through June 1. The participants are challenged to come together in a digital environment to facilitate advanced instructional learning and to develop a sense of community among their fellow veteran instructors.

The IPD course is a fully online, 10-week, facilitated learning experience. Participants are invited to a course site on Roger Williams University’s Bridges learning management platform where they interact in a weekly discussion forum supported by a course schedule with a variety of digital resources for assistance. Course materials are provided in a web-friendly format and are easily accessible at any time of day or night, making the completion of the course flexible to fit each instructor’s changing schedules and demands.

The course is a mixture of discussion, self-reflection, and exploration based on various videos, podcasts, and readings presented each week. This results in a highly engaging learning environment that the instructors themselves create with the assistance of course facilitators.

Participants critically examine the elements of good teaching in order to apply them to their classrooms. They are directed to discover planning strategies to develop or improve a lesson and to familiarize themselves with proven best practices for facilitating courses. The exploration culminates with participants preparing their own instructional action plans.

Instructors who have completed the Advanced Train the Trainer Course (ATTC) are eligible to enroll in IPD. The course is considered the capstone experience for the Master Certificate in Classroom Instruction from NEIEP’s Instructor Training Institute (NITI), offered in partnership with RWU. The fall session is still open for registration. Eligible instructors will see a notice to pre-register for this session on their profile pages when logging in to the NEIEP website. If you’d like more information on the course, or to preview a syllabus, please send an email to jhenson@neiep.org with the subject line, “IPD inquiry.”

NEIEP is developing a new online 500 Practical Pipe and Wire Prep Course for the Semester 500 Practical Exam. When the course is complete all examiners will be notified. All examiners must take the new course to be eligible to administer exams from that point forward. Afterwards, the renewal process will go back to renewing once every two years.

• Any Examiner whose online 500 Practical Pipe and Wire Prep Course is about to expire should not retake the course until further notice.

Your credentials will not expire, and you will be allowed to continue to administer exams.

• Any Examiner that has attended the in-person Practical Exam Workshop but has never administered an exam still needs to take the existing 500 Practical Pipe and Wire Prep Course before they are eligible to administer their first exam.

Please email Mark Eyssallem at meyssallem@neiep.org with any questions.